



Vienna, 18 November 2022

Call for Tender: Evaluation and Assessment of Participation Tools

Assessing the impact of three innovative tools for citizen participation of migrants (e-participation tool, “issue raising meetings” and migrants’ advisory boards) in the framework of the project „EMVI – Empowering Migrant Voices on Integration and Inclusion Policies“(101038549 – EMVI)

1. Background information

The Austrian NGO **Südwind** has been campaigning for sustainable global development, human rights and fair working conditions worldwide for over 40 years.

Südwind's key fields of action are Global Education/Global Citizenship Education (GCE) and the introduction of international development issues and concerns into civil society initiatives, mostly via events and campaigns. The work also includes lobbying relevant political decision-makers. Südwind informs about international development-related issues and critically questions policies that maintain or increase inequality, ostracize the socially powerless, and breach basic human rights. Südwind develops solutions, alternatives, and visions for global justice through dialogue with partners from civil society and developing countries. Since ten years Südwind works on migration & development especially on Diaspora and Migrants engagement and participation.

Since January 2022, Südwind is leading the EU AMIF project “ **EMVI – Empowering Migrant Voices on Integration and Inclusion Policies** ”. The project, funded by the Asylum, Migration and Integration Fund of the European Union, is implemented in partnership with other non-profit entities and local authorities in the following EU countries: **Austria, Germany, Greece, Italy and Slovenia**. Partner municipalities are Migrants Advisory Council of **Graz**, Marktgemeinde **Lustenau (AT)**, Bezirksamt **Berlin Mitte (DE)**, Commune di **Empoli (IT)**, Symbiosis - **Herakleio (GR)**, **Slovenian Municipalities (SI)**.

The general objective of the project is to promote the participation of migrants (including refugees and asylum seekers), EU citizens with migrant backgrounds, migrant communities and diaspora organisations in the design and implementation of policies of their concern in their municipalities and in their region as well as on national and EU level.



**Co-funded by
the European Union**

Funded by the European Union. Views and opinions expressed are however those of the partnership only and do not necessarily reflect those of the European Union or the Asylum, Migration and Integration Fund (AMIF). Neither the European Union nor the granting authority can be held responsible for them.

The expected outcomes of the project are:

1. increase of the participation of migrants, based on empowerment of migrants to become actors of inclusive policies
2. improvement of the capacity of local and regional authorities to effectively consult migrants and
3. establish innovative participation tools and open new spaces for migrant voices and structured ways of consultation.

The project addresses migrants' communities, migrants' organisations, decision makers, journalists and the general public.

Target groups: project partners, migrant/diaspora organisations, migrant communities, stakeholders and local authorities

Project Partners: Südwind, Marktgemeinde Lustenau and MIB Graz and ADYFE (Austria), COSPE and Commune di Empoli (Italy), moveGLOBAL and Bezirksamt Berlin Mitte (Germany), Symbiosis (Greece) in collaboration with Herakleio, Mirovni Institut and Kulturno drustvo Gmajna and Skupnost Obicin Slovenije (Slovenia)

The **project intends to introduce, pilot, assess and present to EU institutions three innovative participation tools in AT, DE, GR, IT and SI** to open new spaces for migrant voices and structured ways of consultation and participation for migrant communities in close cooperation with the local authorities involved, to be shared on regional, national and European level.

2. Nature and Scope

Südwind is looking for a qualified applicant to

- **develop an assessment guideline** (approx. 7 pages) for the 3 tools that will be implemented in all countries by the project staff, in English
- **accompanying evaluation in cooperation with** the project partners in **the implementation of the three tools**
- **prepare an assessment report** (approx. 20 pages) including lessons learnt and good practice recommendations in English (supported by the project staff)
- **consider intersectionality** (particularly regarding the possibility of participation of migrant women) **in the guidelines, accompanying evaluation and report**

The three tools are as follows:

1. The methodology of **“issue-raising workshops”** will be adapted for this context. The concept for the facilitation of issue raising meetings will be developed based on legislative theatre, open space methodology, Pedagogy of the Oppressed and the issue raising concept used by trade unions in South-East Asia. The main idea is to raise issues of concern of migrants and their organisations in a participative open space and develop them to possible policy demands and solutions.
2. A **digital platform for migrants' participation** based on the open-source tool **DECIDIM** will be set up and adapted to the local context to open new spaces for issue raising and making policy proposals, adapted for migrant communities which are excluded from participation in elections and citizenship-related rights. The tool will be adapted for migrant use in a mobile first version, and with specific new language and usability features implemented in the partner municipalities.

3. Based on the experiences of the Migrant Advisory Council in Berlin and Graz and the lessons learnt in past experiences like in Empoli or other European cities, the model of **migrant advisory councils** as a consultation mechanism will be presented and revised. Partners will create spaces of consultation and debate the model with the local authorities involved in the project and develop a roadmap to set up or significantly improve the migrants advisory council as an innovative consultation mechanism for migrants in policy areas that concern their inclusion and participation in host societies, e.g. education, health care, employment, housing in their municipalities

3. Legal requirements

Offers are accepted from all countries of the project partnership (Austria, Germany, Greece, Italy, Slovenia) as well as from applicants in the European Union having a strong and proven link to one of those countries.

4. Timeline

Deadline for Applications: **15th of December 2022**

Tender committee selection publication: **20th December 2022**

Development of Assessment Guideline: **15th of January 2023**

Accompanying evaluation and Development of assessment report till: **31st of October 2023**

5. Budget available

7.000 – 8.000 EUR

Costs related to the submission of the offer will not be refunded.

6. Provisions

Applicants should provide the following documents

1. Concept of the planned assessment guideline and accompanying evaluation of the implementation of the 3 tools
2. Description of working experience in the field of evaluation and citizens'/migrants' participation
3. Budget including all costs (incl. VAT)
4. Timetable for the assigned activities
5. Signature of the service provider (legal representative)

The proposal has to be provided in English. The working language is English.

7. Contact and Deadline for Submission

Interested applicants are invited to send their offer and the above-mentioned documents to Südwind, only through e-mail to the address lena.gruber@suedwind.at putting “**Südwind Tender *EMVI Assessment***” in the subject line.

Submission deadline: **15th of December 2022**

Questions can be sent via e-mail until **13th of December 2022**

8. Assessment and evaluation criteria for the tender

Südwind's tender evaluation committee will assess the tenders in accordance with the following criteria:

- Experience in the field of the assignment // 40 %
 - level of knowledge on assessments/ evaluations
 - level of knowledge on participation tools
 - level of experience in accompanying a project team
- Proposed implementation strategy and method within the given timeframe // 30%
 - Proposed implementation strategy, approach and method
 - Proposed timeframe
- Costs and quality of the offer // 30%

Should the committee consider it necessary, candidates will be asked to provide additional information.

If necessary, (online) meetings with the pre-selected candidates will be arranged.

Finally, Südwind will select the offer and propose the applicant to sign a contract in accordance with Austrian law.

9. More information about Südwind and “EMVI”

Website Südwind: www.suedwind.at/emvi

Website EMVI: www.diaspora-engagement.eu